FIG 1. ALGORITHM ON THE PROCESS OF RAISING A MATTER OF CONCERN

A student has concerns about patient care mentorship or the professional behaviour of

Do you feel you can speak to your mentor/key mentor/clinical placement facilitator or manager of the area?

YES

Manager will investigate and provide feedback to you

Mentor/manager may feel it necessary to inform Education Team

NO

Speak to a member of the Trust Nursing and Midwifery Education Team: helpmeonplacement@gstt.nhs.uk

And/or

Link Lecturer/Personal Tutor must also be informed

The Trust Education Team will investigate the concerns and will liaise with the University Trust Leads

The personal tutor or Education Team may request a written statement. Support and guidance will be offered

The Education Team will collate feedback and invite you for debrief with a university representative. The Education Team will facilitate this and this will usually take place at York Road Education Centre

End of process

All matters of concerns that are raised with the Trust Nursing and Midwifery Education Team are treated with sensitivity and in confidence. Raising a concern will not impact on your assessment